

**Town of Estancia**  
**Special Meeting of the Board of Trustees**  
**Wednesday, July 30, 2025 6:15pm**  
**Municipal Building, 513 Williams Avenue, Estancia, NM 87016**

**Minutes**

Topic: Town of Estancia Board of Trustee Special Meeting  
Time: Jul 30, 2025 06:15 PM Mountain Time (US and Canada)  
Join Zoom Meeting  
<https://us06web.zoom.us/j/81304677439?pwd=ZtCdq565BLr5kZq3GfgH8GlvYbU5R1.1>  
Meeting ID: 813 0467 7439  
Passcode: 809448

The meeting was called to order at 6:15 pm and Roll Call was taken:

Trustee May - Present  
Trustee Lovato - Present  
Trustee Sanchez - Present  
Trustee Hall - Present  
Mayor Dial - Present

**1.0 Approval/Disapproval of Agenda – Action Item**

**ACTION TAKEN:** Trustee Sanchez made a motion to approve the July 30, 2025 Special Meeting agenda. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

**Public Comment** – Mr. Chad Hamilton spoke to the Board about the Memorial Wall in Moriarty. He is requesting a donation to enable additional names to be added to the wall. The Board will consider the possibility of a donation and this request will be on the next agenda.

**Old Business**

**2.0 Presentation/Approval of Resolution 2025.33 Approving the FY25 4<sup>th</sup> Qtr Qtrly Report- Action Item Roll Call Vote** Clerk Jones presented the attached 4<sup>th</sup> qtr report for approval from the Board. It was difficult to work with the Caselle Financial system. Ms Jones also presented the Board with the June 2025 General Fund bank statement, so they could confirm that the ending numbers on the report corresponded with the actual ending numbers in the bank. The 4<sup>th</sup> qtr recap is attached here:

State of New Mexico Local Government Budget Management System (LGBMS)  
 Report Recap - Estancia (Town) - FY2025 Q4  
 Printed from LGBMS on 2025-08-16 15:39:42

Fund	Cash	Investments	Revenues	Transfers	Expenditures	Adjustments	Balance	Reserve	Adjusted Balance
11000 General Operating Fund	2,517,468.00	0.00	3,395,960.78	0.00	3,012,908.45	-367,850.63	2,532,671.70	251,075.54	2,281,596.16
20100 Corrections	16,011.00	0.00	0.00	0.00	0.00	0.00	16,011.00	0.00	16,011.00
20800 Emergency Medical Services	7,039.00	0.00	78,945.22	0.00	11,803.54	0.00	74,180.68	0.00	74,180.68
20900 Fire Protection	426,975.00	0.00	106,450.00	0.00	208,888.86	0.00	324,536.14	0.00	324,536.14
21100 Law Enforcement Protection	0.00	0.00	97,584.17	0.00	97,564.17	0.00	0.00	0.00	0.00
21221 Law of FY24 Recruitment- LER-(YEAR 2)	0.00	0.00	37,500.00	0.00	37,500.00	0.00	0.00	0.00	0.00
21600 Municipal Street	566,082.00	0.00	88,117.62	0.00	65,640.49	0.00	588,559.13	0.00	588,559.13
21800 Intergovernmental Grants	69,702.00	0.00	139,870.81	0.00	577,423.44	367,850.63	0.00	0.00	0.00
22300 DWI Fund	298.00	0.00	0.00	0.00	0.00	0.00	298.00	0.00	298.00
28000 Cannabis Regulation Act	3,864.00	0.00	969.89	0.00	0.00	0.00	4,833.89	0.00	4,833.89
29900 Other Special Revenue	42,799.00	0.00	19,498.45	0.00	19,048.04	0.00	43,249.41	0.00	43,249.41
30300 State Legislative Appropriation Project	18,887.00	0.00	0.00	0.00	0.00	0.00	18,887.00	0.00	18,887.00
40400 NMFA Loan Debt Service	5,325.00	0.00	0.00	0.00	0.00	0.00	5,325.00	0.00	5,325.00
50100 Water Enterprise	55,490.00	0.00	444,058.70	0.00	437,745.80	0.00	61,802.90	0.00	61,802.90
50200 Solid Waste Enterprise	80,279.00	0.00	266,173.91	0.00	238,552.94	0.00	107,899.97	0.00	107,899.97
50300 Wastewater/Sewer Enterprise	197,552.00	0.00	208,305.24	0.00	287,716.38	0.00	118,140.86	0.00	118,140.86
70100 Meter Deposits	52,937.00	0.00	4,329.36	0.00	0.00	0.00	57,266.36	0.00	57,266.36
79900 Other Trust & Agency	188,923.00	1,001,552.00	0.00	0.00	0.00	0.00	1,190,475.00	0.00	1,190,475.00
<b>Totals</b>	<b>4,249,631.00</b>	<b>1,001,552.00</b>	<b>4,887,744.15</b>	<b>0.00</b>	<b>4,994,790.11</b>	<b>0.00</b>	<b>5,144,137.04</b>	<b>251,075.54</b>	<b>4,893,061.50</b>

**ACTION TAKEN:** Trustee Lovato made a motion to approve Resolution 2025.33 Approving the FY25 4<sup>th</sup> Qtr Qtrly Report. Trustee Hall seconded the motion. Roll Call Vote: Trustee May – Aye, Trustee Lovato – Aye, Trustee Sanchez – Aye, Trustee Hall – Aye. **MOTION CARRIED**

- 3.0 Presentation/Approval of Resolution 2025.34 Approving the FY26 Final Budget- Action Item Roll Call Vote** Clerk Jones presented the Board with the FY26 LGBMS Recap that she will send to DFA for approval. The budget is conservative and includes the approved pay increases, etc. for the coming fiscal year. It is attached below:



State of New Mexico Local Government Budget Management System (LGBMS)  
 Budget Recap -  
 Estancia (Town) - Final - Approved  
 Printed from LGBMS on 2025-08-16 16:06:38

Fund	Cash	Investments	Revenues	Transfers	Expenditures	Balance	Reserves	Adjusted Balance
11000 General Operating Fund	2,532,671.70	0.00	3,378,537.73	0.00	3,048,968.00	2,862,241.43	254,080.67	2,608,160.76
20100 Corrections	16,011.00	0.00	0.00	0.00	0.00	16,011.00	0.00	16,011.00
20600 Emergency Medical Services	74,180.68	0.00	10,000.00	0.00	15,000.00	69,180.68	0.00	69,180.68
20900 Fire Protection	271,311.14	0.00	146,396.66	0.00	417,707.80	0.00	0.00	0.00
20920 FY26-50%-Firefighter Recruitment Fund (Year 2)	0.00	0.00	112,500.00	0.00	112,500.00	0.00	0.00	0.00
21100 Law Enforcement Protection	0.00	0.00	104,000.00	0.00	104,000.00	0.00	0.00	0.00
21222 Law of FY25 Recruitment- LER-(YEAR 3)	0.00	0.00	18,750.00	0.00	18,750.00	0.00	0.00	0.00
21600 Municipal Street	588,559.13	0.00	714,000.00	0.00	714,000.00	588,559.13	0.00	588,559.13
21800 Intergovernmental Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22300 DWI Fund	298.00	0.00	0.00	0.00	0.00	298.00	0.00	298.00
28000 Cannabis Regulation Act	4,833.89	0.00	4,000.00	0.00	4,000.00	4,833.89	0.00	4,833.89
29900 Other Special Revenue	43,249.41	0.00	0.00	0.00	0.00	43,249.41	0.00	43,249.41
30300 State Legislative Appropriation Project	18,887.00	0.00	332,000.00	0.00	332,000.00	18,887.00	0.00	18,887.00
40400 NMFA Loan Debt Service	5,325.00	0.00	0.00	0.00	0.00	5,325.00	0.00	5,325.00
50100 Water Enterprise	115,027.90	0.00	427,000.00	0.00	282,625.00	259,402.90	0.00	259,402.90
50200 Solid Waste Enterprise	107,899.97	0.00	240,000.00	0.00	217,000.00	130,899.97	0.00	130,899.97
50300 Wastewater/Sewer Enterprise	118,140.86	0.00	208,000.00	0.00	233,600.00	92,540.86	0.00	92,540.86
70100 Meter Deposits	57,266.36	0.00	8,000.00	0.00	4,000.00	61,266.36	0.00	61,266.36
79900 Other Trust & Agency	188,923.00	1,001,552.00	0.00	0.00	0.00	1,190,475.00	0.00	1,190,475.00
<b>Totals</b>	<b>4,142,585.04</b>	<b>1,001,552.00</b>	<b>5,703,184.39</b>	<b>0.00</b>	<b>5,504,150.80</b>	<b>5,343,170.63</b>	<b>254,080.67</b>	<b>5,089,089.96</b>

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**ACTION TAKEN:** Trustee Hall made a motion to approve Resolution 2025.34 Approving the FY26 Final Budget. Trustee May seconded the motion. Roll Call Vote: Trustee May – Aye, Trustee Lovato – Aye, Trustee Sanchez – Aye, Trustee Hall – Aye. **MOTION CARRIED**

#### 4.0 Signage for the Baseball Field/Authorized Use Only- Discussion/Action Item

Trustee Lovato requested following signs:

- NO PARKING and/or NO PARKING BEYOND THIS POINT
- NO SMOKING
- HOURS OF OPERATION or HOURS OF USE
- NO FOOD OR DRINK ON THE BALLFIELD
- AUTHORIZED USE ONLY
- NO LOITERING

**ACTION TAKEN:** Trustee May made a motion to approve the ordering of signs for the Baseball field. Trustee Sanchez seconded the motion. All in favor. **MOTION CARRIED**

### New Business

#### 5.0 Selection of Capital Outlay projects from ICIP listing- Action Item

After a review of the ICIP and discussion, Trustee Lovato made a motion. **ACTION TAKEN:** Trustee Wastewater Treatment Plant Improvements, and Water Distribution Improvements. Trustee May seconded the motion. All in favor. **MOTION CARRIED**

## 6.0 Mayor/Council:

**Trustee Hall** thanked his colleagues for their continued support and for encouraging him to run for another term. He said he will decline to run. He said that each of his fellow Trustees has grown into this job and each performs this duty very well, without personal agenda. He encouraged each of his fellow Trustees to continue to serve.

Trustee Hall also mentioned the passing of Mrs. Martha Schwebach, a very important resident whose obituary was printed on the front page of the Journal.

**Trustee May** had no update for this meeting.

**Trustee Lovato** said that on August 30<sup>th</sup>, he will give a presentation for the Post 22 Youth Corp. He will get a quote for the proposed playground at the ballfield and he will ask for a donation to help pay for it.

**Trustee Sanchez** requested a summary of the current expenses incurred for the renovations at the new PD building.

**Mayor Dial** said that we are officially in compliance with the Water Trust Board, which took a lot of hard work on behalf of many of the Town employees. He informed the Board that we have submitted the Notice of Intent to apply for funding from the WTB for wastewater projects. He said that we are not going to approve any future trailer parks, there is no parade on the 9<sup>th</sup>, and he said no to the DOTs request for 400,000 gallons of water for one of their projects. He said that the Governor has announced that she wants to call a Special Session, partly to get rid of any ICE detainee facilities in the state.

And, lastly, Old Timers Day was pretty darn good.

## Adjournment –

**ACTION TAKEN:** Trustee Lovato made a motion to adjourn the meeting. Trustee Sanchez seconded the motion. All in favor. **MOTION CARRIED**

**The Meeting Adjourned at 7:09pm.**

Approved:   
Mayor Nathan Dial

Date: 8/18/2025

Attest:   
Clerk/Treasurer Michelle Jones

Date: 8/18/2025